

## Quiet Study Room Policy

1. The Quiet Study Room may be used for 2 hours. After 2 hours, patrons must check at the desk to see if anyone is signed up for or waiting to use the room. If no one else is requesting the room, the patrons may continue to use the room in half hour increments as long as it is available.
2. Patrons should sign in and out of the quiet study at the front desk.
3. There should be no food in the quiet study room.
4. No loud noise or inappropriate behavior is allowed in the quiet study room.
5. The quiet study may be used for tutoring on a first come, first served basis.
6. If these rules are not followed, the library reserves the right to ask persons to vacate the quiet study room at any time.
7. Repeated violations of these rules could cause forfeiture of this room for remainder of a signed period of time.
8. The Community Room, if not being used for programs or other library needs, may be used as a quiet study room when necessary. The same rules apply to the Community Room as listed for the Quiet Study Room.
9. Repeated violation may result in forfeiture of future quiet study room privilege.